

**Lilian Zamora
7015 SW 112th Court
Miami, FL 33173
Cel: 786-375-0173
email: zamorali@hotmail.com**

Qualifications:

Highly motivated professional with over 20 years experience in the hospitality industry seeking a position where my skills and knowledge offer professional growth.

Professional Experience:

Calabazo's Restaurant, Miami, FL

June 2008 - March 2009 Owner / Manager

Latin based restaurant in the Miami area specializing in Colombian food.

- * Responsible for employee management**
- * Prepared weekly menu**
- * Oversaw the day to day transactions**
- * Work closely with chef**
- * Responsible for inventory management**

Corporate Caterer's Miami, FL

June 2006 - June 2008 Assistant to Kitchen manager

Professional catering to offices, hospitals, and various location throughout the tri county area. Approximately 1200 orders were completed on a daily basis.

- * Responsible for taking orders to the kitchen**
- * Prepared packing list for kitchen and drivers**
- * Prepared daily order of bakery items**
- * Quality control of orders as they left the warehouse**
- * Oversaw vehicle fuel reimbursement for delivery drivers**

Restaurant Wok, Miami, FL

June 2003 - April 2006 Assistant Manager

Chinese restaurant in the Miami area with dine in, take out and delivery departments.

- * responsible for cashiers**
- * responsible for take out orders**
- * responsible for delivery department and quality control of orders that leave the restaurant**

Education and Relevant Coursework:

June 2006 Food Handling Certificate, Miami, FL

June 2005 Miami Dade Community College; Miami, FL * Relevant coursework in English

December 1980 Bachelor of Science in Hospitality Management Bogota

References available upon request.